



(M): 8373077725 (Chief Executive Officer)  
(M): 8373077601 (General Manager)  
**THE BURDWAN CENTRAL CO-OPERATIVE BANK LTD.**

REGD. H.O.: 64, G.T. ROAD, P.O.- BURDWAN, DIST.- PURBA BARDHAMAN, PIN. - 713 101 (WEST BENGAL)

Ref. No.: E & B / 113 / 2023-2024.

Date: August 29, 2023.

**Quotation Notice for Note Book**

**Printing and supply of 2,000 (two thousand) – Note Book (Special Type): -**

Quotations through e-Tender is invited from reputed Vendors for supply of 2,000 (two thousand) nos. of Note Book (Special Type).

**Specifications: -**

Size A-5 Note Book with cover Matt Black PU Foam (soft), inside 70 GSM paper flap with magnetic lock. Logo and Bank's Name with website embossing on cover, shrink rapping and short history printing as per sample.

**Every Firm / Vendor must quote its GST Number in the Quotation.**

Consolidated rates per thousand pieces are to be quoted taking into consideration all charges such as GST etc. Delivery at the bank's Head Office, 64, G.T. Road, P.O.- Burdwan, Dist.- Purba Bardhaman, PIN. – 713 101, Record Section (H.O.). Colours mentioned are subject to change before final approval of the proof.

The financial bill shall contain Bill of Quantity (BOQ) in one cover (folder) available in the on-line e-Tender Portal: [www.tenderwizard.com](http://www.tenderwizard.com) / eproc. For any technical query regarding submission of e-Tender, please contact Help Desk No.: 9073677150/151/152 or Sri Kushal Bose, (M): 9674758719 .

Quotations will be opened electronically on the **22<sup>th</sup> day of September, 2023 at 2-30 p.m.** and Vendors are requested to remain present at the time of opening of Tender. The lowest rate would not be the sole criteria for selection of vendor. The last date of supply of Calendars and Diaries will be on **13<sup>th</sup> day of November, 2023.** Any change of date will be communicated in the Notice Board and Website of this bank.

The vendors are requested to enclose one Demand Draft in favour of The Burdwan Central Co-operative Bank Ltd., payable at Burdwan of Rs.3,000/= (Rupees three thousand) only as Earnest Money Deposit (EMD) along with the Tender. The earnest money deposit will not carry any interest and will be refunded after satisfactory completion of the work.

Quotations received after the last date and the time specified will not be considered at all and no advance payment will be allowed for any reason whatsoever. Payment after satisfactory supply will be made by A/c. Payee Cheque/Draft/Pay-order or NEFT on submission of proper GST Bill.

Any change of date will be communicated in the Notice Board and Website of this bank.

The bank reserves the right to accept or reject any or all the quotations and also to increase/decrease/split the order without assigning any reason.

*for*  
**Chief Executive Officer**